

ENFORD PARISH COUNCIL

Minutes for the Precept meeting for 2017/18 held at Enford Village Hall on Tuesday 6th December 2016 at 7.30p.m.

Present: Cllr Richard Roberts Chairman
Cllrs Pat Holdway, Jane Young
Cllrs Keron Taylor, Richard Petitt
Cllrs Gareth Holden, David Harbottle
Cllr Bruce Waight,
Elizabeth Harrison Clerk

The Chairman opened the meeting at 7.30pm

Apologies

Apologies had been received from Cllrs Anthony D'Arcy-Irvine and Peter Cliffe-Roberts. Cllr Fay was also unable to attend.

Clerk's salary

2016/17 - **£3,000.00** p.a. No change was suggested.

Clerk's expenses

Historically there have been 3 types of Clerks's expenses - 'Expenses, Use of Office Equipment, Stationery and Photocopying'. The previous year's (2016/17) total figure for this was £600.00 however the Clerk has never claimed more than **£300.00** and this figure was agreed, under one heading for the 2017-18 year.

Parish Hall rent

2016/17 - **£00.00** – It was agreed that rental charges would again be waived for 2017/18.

Bus shelters & Encroachment – rent payable to M O D

2016/17 - £90.00 (£45.00 for 3x bus shelters and £45.00 for the 'Encroachment', better known as the Community Garden). This figure has been held now for 2 years and a review is due in January 2017. There is an expected increase to £55.00 for the two 'sites', hence a budget figure of **£110.00** for 2017/18

Licence Fee

Aster Housing are now charging **£5.00** per annum Licence fee to access the Playpark area.

Insurance

2016/17 - The figure of £600.00 p.a. has been consistent premium, in order to keep the PC covered it is suggested to budget for a 10% increase on the previous figure, bringing the total budget to **£660.00**. The Defibrillator is included in this premium.

Councillor's expenses

2016/17 - **£50.00** It is suggested this figure remains the same for 2017/18.

Donations –

Last year this total figure was £2,800.00.

The Parochial Church Council

2016/17 - **£400.00**. It was agreed that for 2017/18 this should remain the same.

The Parish Hall

2016/17 - **£00.00** - It was agreed that for 2017/18 this should remain the same.

The Village Hall.

2016/17 - **£600.00** – Cllr Roberts read out a letter from the Village Hall. It was agreed that for 2017/18 this should remain the same however Cllr Petitt questioned this as their accounts, which are readily available, are showing an excess of income over outgoings as well as a lump sum. Cllr Harbottle pointed out that the latter is retained due to Charity Commission funding obligations. The excess of income over outgoings is for the 16/17 year however in a letter of forecast for the 17/18 financial year, there are rising costs and some early bookings (i.e. weddings) have cancelled, reducing potential income. It was therefore agreed that this donation would proceed but with a request for more detailed accounts.

Section 137 donations -

Enford Football Club

2016/17 - **£100.00** It was agreed that for 2017/18 this should remain the same.

Enford Newsletter

2016/17 - **£500.00** It was agreed that for 2017/18 this should remain the same.

Enford Youth Club

2016/17 - £400. This was donated however due to the closure of the Youth Club in May 16, the cheque was returned uncashed. It is unlikely that the club will re-open until at least January 2017 and this may require a paid leader at £70.00 per session. The **£400.00** will remain available to the Youth Club when required.

Netheravon Day Centre

2016/17 - **£50.00** It was agreed that for 2017/18 this should remain the same.

Parish Plan Contingency

2016/17 - This is a new allocation for funding and it is proposed to have **£750.00** to go towards projects within the village. It was agreed that for 2017/18 this should remain the same.

Contingency

2016/17 - £2,000.00 Due to the ever increasing demands (Wiltshire Council's reduced funding and support) it was proposed by Cllr Petitt to increase the Contingency fund to **£4,000.00** and this was seconded by Cllr Harbottle.

Millennium Playpark

2016/17. It was suggested a budget of **£750.00** be allocated for renewal of apparatus and repair costs. It was agreed that for 2017/18 this should remain the same.

Playpark Lease

£25.00 p.a. – The annual Lease (from Wiltshire Council) has remained at this figure for many years.

Community Garden

2016/2017 - £1,575.00 L J S Garden Services have handled the Garden and the Playpark since March of this year. They are standing down for December, January and February and will start again on 1st March 2017. Therefore a budget of **£1,575.00** has been allocated for the continued care of both areas for 2017/18.

Election Expenses

2016/17 - £0.00 As nothing was previously allocated to this potential expense it was decided the 'excess' allocation to the Clerk's expenses - **£300.00** - should be moved towards any Election expenses for the 2017/18 year.

Audit Fees

As the Parish Council will be starting to build up a small 'emergency fund' this will take us over the £10,000 limit and will incur charges for the annual external audit. A figure of **£300.00** is allocated for this. It was agreed that for 2017/18 this should remain the same.

New items to be added for potential allocation of Precept funding:

Defibrillator Fund

Due to the expense of Defibrillators and the fact that the parish incorporates many 'hamlets', it is the future hope of the Parish Council to be able to supply and maintain a Defibrillator in both East Chisenbury and Coombe. Cllr Petitt is researching this and it was agreed that the Parish Council make a donation to starting this fund. Further potential donations could come from The Hub and the Enford Fund.

Avon Valley Community Shed

This is in the process of being set up and will be run by Alan Day. It was agreed that the Parish Council could be approached for some funding for this project if/when it may be required.

There being no other decisions to discuss the Chairman closed the meeting at 8.22pm

The date of the next meeting (normal EPC business) is Tuesday 13th December at 7.30pm in the Village Hall.

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Richard Roberts - Chairman, Enford Parish Council

Date: 13th December 2016